



# SENGUNTHAR ENGINEERING COLLEGE

(AUTONOMOUS)

(Approved by AICTE, New Delhi & Affiliated to Anna University, Chennai)

Recognized Under Section 2(f) & 12(B) of the UGC Act, 1956

NAAC Accredited with 'A' Grade

TIRUCHENGODE - 637 205 NAMAKKAL (Dt) TAMILNADU



## MINUTES OF MEETING

Meeting Records - 002 / 2023

Date : 17.11.2023 - Friday

Members: Principal, IQAC Co-ordinator, Deans & HoDs

Time : 10.00 A.M.

Dr.R.Satish Kumar, Principal welcomed all the members of IQAC for the third IQAC Meeting

### **1. PMCC**

#### **Recommendations/Suggestions from the committee**

#### **Action Taken**

Previous Meeting Minutes were discussed.

### **2. National Assessment and Accreditation Council (AQAR 2022 - 23)**

#### **Recommendations/Suggestions from the committee**

#### **Action Taken**

- |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                                                                                                                                                               |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none"><li>The NAAC coordinators have decided to plan Conduct regular internal quality audits to identify and address gaps in processes and practices.</li><li>It was decided to provide additional academic support through tutoring, mentoring programs, and workshops on study skills.</li><li>It was decided to conduct the mock audits under conditions that closely simulate the actual NAAC accreditation process to provide realistic feedback.</li></ul> | <ul style="list-style-type: none"><li>Developed a detailed schedule for internal quality audits, outlining timelines and specifying the departments to be reviewed.</li></ul> |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

### **3. Energy, Green, Environment and AAA Audit**

#### **Recommendations/Suggestions from the committee**

#### **Action Taken**

- |                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                                                                                                                             |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none"><li>The faculty members are informed to submit the Minutes of Meeting details to IQAC.</li><li>Members were informed about the initiatives taken to process the Energy, Environmental, Green audit, and AAA audit.</li><li>To initiate student participation in E-waste handling activities with the help of local bodies of Municipal Corporation, Tiruchengode, in December 2023.</li></ul> | <ul style="list-style-type: none"><li>Quality initiatives such as green audit and energy audit will continue as in previous years</li></ul> |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------|

### **4. National Board of Accreditation**

#### **Recommendations/Suggestions from the committee**

#### **Action Taken**

- |                                                                                                                                                                                                                   |                                                                                                                                              |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none"><li>The HoD's are informed to submit the pre-qualifier details of the following departments: CSE, ECE and IT.</li><li>It was decided to have presentations from these</li></ul> | <ul style="list-style-type: none"><li>Arrangements are being made for departmental presentations to facilitate the preparation for</li></ul> |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------|

<p>departments and start preparing for NBA (SAR).</p> <ul style="list-style-type: none"> <li>Documentation of all activities at the department and institute levels is of prime importance, and more focus should be on effective documentation, both in soft and hard formats.</li> </ul>	<p>the National Board of Accreditation (NBA) Self-Assessment Report (SAR).</p> <ul style="list-style-type: none"> <li>A schedule for the presentations has been drafted and communicated to the respective departments.</li> </ul>
--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

#### 5. Research centre

Recommendations/Suggestions from the committee	Action Taken
<ul style="list-style-type: none"> <li>The EEE and S&amp;H HoD's are informed to apply for research centre and submit the details to IQAC.</li> <li>Promote collaboration among different departments to encourage interdisciplinary research projects</li> <li>Equip the center with necessary research tools, technology, and facilities to support various research activities.</li> <li>Organize events such as research fairs, poster presentations, and public lectures to showcase research outcomes.</li> <li>Develop partnerships with industry stakeholders to foster applied research that addresses real-world challenges.</li> </ul>	<ul style="list-style-type: none"> <li>Conduct a stakeholder review to gather feedback on the updated mission and vision.</li> <li>Finalize the new strategic research plan focusing on emerging technologies and sustainability.</li> <li>Allocate budget for the top three prioritized research areas identified in the strategic plan.</li> </ul>



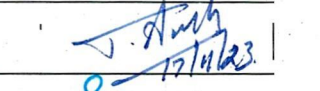
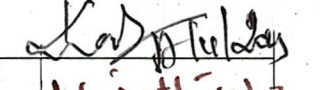
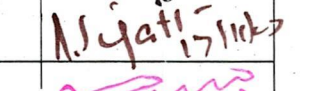
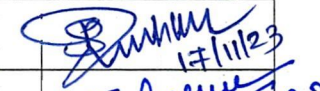
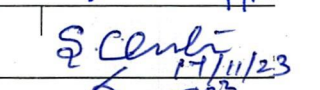
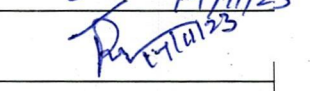
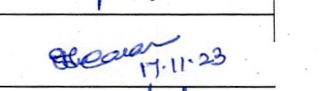
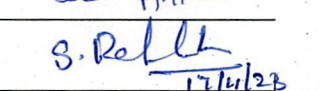
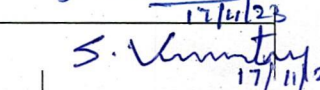
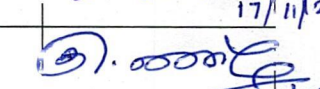
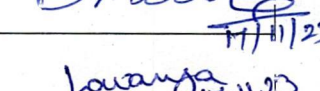
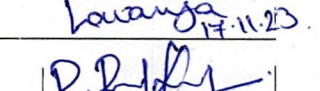
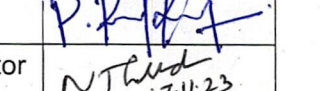
#### 6. Any other points

Recommendations/Suggestions from the committee	Action Taken
<ul style="list-style-type: none"> <li>All department website coordinators are informed to update the details in the website.</li> </ul>	<ul style="list-style-type: none"> <li>Regular follow-up will be conducted to ensure that all updates are completed by the specified deadline. Progress will be monitored and any issues addressed promptly.</li> </ul>

Dr.T.R.Chinnusamy, IQAC coordinator proposed the vote of thanks at the end of the meeting.



**Members Present:**

S.No	Name	Designation	Representation	Signature
1.	Prof.A.Baladhandapani	Secretary & Correspondent, Sengunthar Institutions	Management	 17/11/2023
2.	Dr.R.Satish Kumar	Principal	Chairperson	 17/11/2023
3.	Er.Aravind Thirunavukkarasu	Director - CR, Sengunthar Institutions	Administrative Officers	 17/11/23
4.	Dr.T.R.Chinnusamy	Dean (Mechanical Sciences)	Coordinator - IQAC	 17/11/23
5.	Dr.K.Umadevi	Dean (Planning & Development)	Member	 17/11/23
6.	Dr.B.Sujatha	Dean (Academics)	Member	 17/11/23
7.	Dr.K.L.Palanisamy	Dean (Student Affair)	Member	 17/11/23
8.	Dr.P.Rameshkumar	Dean (Research & Development)	Member	 17/11/23
9.	Dr.E.Geetha	Professor- Medical Electronics	Member	 17/11/23
10.	Dr.S.Chitra	ISO Coordinator & Professor - Maths	Member	 17/11/23
11.	Dr.T.Rajkumar	Professor & HoD - MBA	Member	 17/11/23
12.	Mr.G.Ayyanar	Asst Prof. & HoD - Maths	Member	 17-11-23
13.	Mr.S.Ranjithkumar	II - CSE	Member	 17/11/23
14.	Mr.S.Viswanathan	Proprietor, Mineral Water Agency, Erode.	Alumni	 17/11/23
15.	Er.G.Gnanasekaran	Assistant Engineer, TANGEDCO, Erode.	Local Society	 17/11/23
16.	Ms.T.Lavanya	Proprietor, Cake Lounge, Tiruchengode	Industrialist	 17-11-23
17.	Mr.P.Radhakrishnan	Parent coordinator	Stakeholders	 17-11-23
18.	Mr.N.Thiru Senthil Adhiban	HoD - Mech Engg.	Deputy Coordinator - IQAC	 17-11-23

**Copy submitted to the Correspondent**

**Copy to:**

1. IQAC
2. E-Copy to all members
3. All Heads
4. File